Use this task to voluntarily enter gender identity and sexual orientation information in UCPath.

**Dashboard Navigation:**
Personal Information > Gender Identity and Sexual Orientation

or

**Menu Navigation:**
Employee Actions > Personal Information > Gender Identity and Sexual Orientation

**Note:** This example uses sample images as seen on a computer. Sample images appear differently on a tablet or smartphone, but the steps remain the same.

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**Step | Action**
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1. | The Gender Identity and Sexual Orientation Self-Identification Survey page appears. Review the top of the form to learn why this information is requested.
2. | If you have previously provided self-identification information, the previously selected values appear.
3. | Select your current gender identity or select the Decline to State option.
   
   For this example, click the Female option.
   
   □ Female
4. | Click the scroll bar.
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<th>Step</th>
<th>Action</th>
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| 5.   | Select the sexual orientation with which you identify or select the **Decline to State** option.  
For this example, click the **Gay or Lesbian** option.  
☑ Gay or Lesbian  |
<p>| 6.   | Click the <strong>Save</strong> button.  |</p>
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| 7.   | A message confirms your submission.  
      | Click the **OK** button. |
| 8.   | You have voluntarily entered gender identity and sexual orientation information in UCPath online.  
      | **End of Procedure.** |